

**APPLICATION FOR PERMIT TO EXCAVATE OR OTHERWISE USE**

**CITY OF MONTICELLO RIGHT-OF-WAY**

Application is hereby made this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

for a permit to cut into or otherwise use a City of Monticello Right-of-Way at the following described location:

\_\_\_\_\_  
\_\_\_\_\_ for the purpose of \_\_\_\_\_.

Type of surface where opening is to be made \_\_\_\_\_.

Opening will be \_\_\_\_\_ feet long in right-of-way and \_\_\_\_\_ feet long in road surface by \_\_\_\_\_ feet wide and \_\_\_\_\_ feet deep.

No. of Bores: \_\_\_\_\_ Length of Plowed Cable \_\_\_\_\_ Length of Reconstructed or New Pole Lines \_\_\_\_\_

**RESPONSIBILITY:** If the inside face of trench is within five (5) feet of the edge of the road surface, I hereby agree to backfill the trench of the said opening with bank run gravel or crushed stone, which will be thoroughly compacted by tamping in layers not to exceed four (4) inches in depth to within twelve (12) inches of the present surface and to dispose of all surplus material and also to replace remaining twelve (12) inches within the trench opening as per existing conditions prior to making trench, except that portion of the trench which is in the traveled road. Which will be backfilled with flowable fill to within 6 inches of present surface. The remaining 6 inches will be backfilled with HMA and replaced to existing or better conditions unless otherwise provided by special conditions.

For any cut other than the aforementioned conditions, I hereby agree to backfill the trench of said cut by thoroughly tamping the backfilling in layers not exceeding four (4) inches deep, unless provided by special provisions.

**THE APPLICANT FURTHER AGREES:**

To furnish a drawing showing size, type, controlling dimensions, etc., of the proposed improvement relative to existing pavement, existing structures, existing right-of-way, and existing utilities;

To erect and maintain all necessary barricades, detour signs and warning lights, as set out in Section D of the Indiana Manual on Uniform Traffic Control Devices, to safely direct traffic over and around that part of the road where the above-described work is to be done, so long as the work in any way interferes with traffic;

To put duct/conduit at an approximate depth of 30-36 inches.

To move or remove any structures installed under this permit, should future traffic conditions or road improvements necessitate and when requested to do so by Monticello Street Superintendent;

To assume all responsibility for any injury or damage to persons or property resulting directly, or indirectly, from the work contemplated in this application and to indemnify and hold the City of Monticello harmless against any claims for such.

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To notify Monticello Street Superintendent **24 hours** in advance of the time of beginning the work done under this permit;

To restore the City property cut into or damaged, including said road and lateral cuts by applicant to its condition immediately prior to the applicant's damage or cut to the satisfaction of the City of Monticello and the Monticello Street Superintendent.

In accordance with Schedule of Fees shown on the third page of this sheet, a check in the amount of \$\_\_\_\_\_ payable to "City of Monticello" is attached. If, in completing the work, a longer cut is made in the surface than specified on this application, any additional amount due will be remitted to the City of Monticello upon completion of the project.

A Bond in the sum of \$\_\_\_\_\_ **shall be filed** prior to Applicants' opening or damage, and **shall** remain in effect for a period of one (1) year from the date of completion of said work (is attached) (is on file with Monticello Street Department). A Standard Bond Form shall be used and Bond shall be made payable to the City of Monticello. **This permit is not effective until the above-described Bond is filed.**

NAME OF CONTRACTOR: \_\_\_\_\_ APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

PHONE NO. \_\_\_\_\_ PHONE NO. \_\_\_\_\_

Signature: \_\_\_\_\_  
(Authorized Representative)

**GRANT OF PERMIT TO CUT INTO CITY OF MONTICELLO RIGHT-OF-WAY**

APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.

CITY OF MONTICELLO

By: \_\_\_\_\_  
Monticello Street Superintendent

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**Fee Schedule**

- (A) Road Excavations/ Cuts: Twenty-five Dollars (\$25.00) per lineal foot with a Three Hundred Dollar (\$300.00) per street minimum.
- (B) Borings under Streets: Three Dollars (\$3.00) per lineal foot with One Hundred Fifty Dollar (\$150.00) per bore minimum.
- (C) Trenching/ Excavating: Adjacent to Roadway but within Right-of-Way: One Dollar (\$1.00) per lineal foot with One Hundred Dollar (\$100.00) minimum.
- (D) Sidewalk and Alley Cuts: Five Dollar (\$5.00) per lineal foot with Two Hundred Dollar (\$200.00) minimum.
- (E) Borings within Right-of-Way but Adjacent to Roadway: One Dollar (\$1.00) per lineal foot with One Hundred Dollar (\$100.00) minimum.
- (F) Pole Lines: Seventy-Five Dollar (\$75.00) per pole with Five Hundred Dollar (\$500.00) minimum.
- (G) Drops or Service Wires: No permit or fee required for service wires from structure to residence, unless road excavation or bore is required.
- (H) Setting individual above-ground structures (other than poles) including pedestals, splicer box, junction box, and transformers: Two Hundred Dollars (\$200.00) per structure.
- (I) Temporary Construction or Access Roads: To be determined by City Street Department Superintendent, based on dimensions, duration of use and cost to the City.
- (J) Setting Individual In-Ground Structures: Individual in-ground structures, including splicer box, junction box, or hand hole in right-of-way, structure must be off the traveled portion of roadway, alley or sidewalk. Structure must be buried no less than twelve inches (12") below ground, at One Hundred Dollars (\$100.00) per structure. If any such structure needs to be set at ground level, or in the traveled portion of a roadway, alley, or sidewalk, written permission from the City Street Superintendent is needed prior to setting structure, and permit fee is Two Hundred Dollars (\$200.00) per structure.